

## APPLICATION FORM FOR COMPREHENSIVE BUSINESS

Serial NO.: \_\_\_\_\_ Person: \_\_\_\_\_ Characteristic: \_\_\_\_\_ Grade \_\_\_\_\_ Branch/Agent: **BEIJING**

### 1、 The Information of Client

Client's Name in English and Chinese \_\_\_\_\_

Client's Company Name in English and Chinese \_\_\_\_\_

### 2、 Details of Contact of Client

Name: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

MO: \_\_\_\_\_

Email: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Address: \_\_\_\_\_

### 3、 Commitment

1. \_\_\_\_\_  
\_\_\_\_\_ The Payment is \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_ The Payment is \_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_ The Payment is \_\_\_\_\_

### 4、 Service and Fee

Service Time(Give clear indication of the start time ) \_\_\_\_\_

The Total Price \_\_\_\_\_ ( RMB / HKD / USD ) \_\_\_\_\_

### INSTRUCTED BY:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*登尼特集团内部使用\*\*\*\*\*

接单人 \_\_\_\_\_ 编号人 \_\_\_\_\_ 跟单人(1) \_\_\_\_\_ 财务部(1) \_\_\_\_\_ 文件部 \_\_\_\_\_ 协调 QC \_\_\_\_\_

异地跟进人 \_\_\_\_\_ 建两档 \_\_\_\_\_ 通知客户/跟单人 \_\_\_\_\_ 财务部(2) \_\_\_\_\_ 检查放行 \_\_\_\_\_

客户签收 \_\_\_\_\_ 完成两档 \_\_\_\_\_ 其他部门业务 \_\_\_\_\_ 总经理/协调公关部 \_\_\_\_\_

备注 \_\_\_\_\_